

# the gaptavern<sup>gt</sup>

## Functions Package



### **The Gap Tavern**

**21 Glenquarie Place**

**The Gap QLD 4061**

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## Welcome

Thank you for your recent enquiry considering your function being held at The Gap Tavern.

The Gap Tavern is uniquely set higher up in the Gap with beautiful tranquil views looking out over our amazing deck. In keeping with the open surrounds of nature at our doorstep! The Gap Tavern's décor is fresh and crisp, offering all of our guests a comfortable and relaxed atmosphere with friendly staff and a high quality of food and beverages at competitive prices, making The Gap Tavern the perfect destination for your next function.

At the Gap Tavern we specialise in catering for all occasions, whether it be small family gatherings or a party up to 150 people. We specialise in functions such as Engagements, Birthdays, Re-unions, Christenings, Work gatherings, Launches, Charity events and Christmas parties.

The Gap Tavern is committed to delivering exceptional service and innovative food, catering to tailor made packages to suit any requirements. Allow us to help make your event a memorable one.

Please read all information on our available Function rooms, platters and menus and do not hesitate in contacting The Gap Tavern to arrange an appointment for a viewing of a suitable area and to discuss further options with you.

Kind Regards  
The Gap Tavern Functions Team

## Our Function Rooms

### The Cocktail Lounge



The **cocktail Lounge** offers a modern and relaxed atmosphere catering from Birthdays, Engagements, Christening's to work gatherings.

This area caters for up to 80pax for standing cocktail style or 45pax sit down set menu style.

**Cost** \$100.00

**Includes** Nightlife music, table cloths, decorations, slideshow facilities and a bar attendant for the duration of your function

The Cocktail Lounge can also be combined with the lounge area for bigger functions at a room hire cost of \$200

## The Cocktail Bar



The **Cocktail Bar** area is suited to smaller cocktail style functions. You may consider after work drinks, farewells, small family gatherings or drinks and nibbles with friends for any special occasion.

This area caters for up to 40pax standing and 30 pax sit down

**Cost** \$100.00

**Includes** Nightlife music, table cloths, decorations, slideshow facilities and a bar attendant for the duration of your function.

## The Lounge Area



The **Lounge area** is perfect for the more relaxed cocktail style gatherings. Boasting comfortable lounge areas including pool tables for the more active guests this area is great for a variety of occasions.

This area caters for up to 60pax

**Cost** \$100.00

**Includes** Nightlife music, table cloths, decorations, slideshow facilities and a bar attendant for the duration of your function.

The Lounge area can also be combined with the Cocktail lounge for larger Functions at a room hire cost of \$200

## The Deck



This area overlooks the children's play ground and is suited for Children's parties, large family functions, christenings etc. The deck caters for up to 50pax in a seated style function, or 50-60pax cocktail style.

*(Please note the family deck is not completely covered and if the booking is confirmed on a busy day/night and it rains we can not always move your guests elsewhere. Our team will try its best to accommodate you in our pool table/cocktail lounge under these circumstances.)*

Room Hire is at a special rate of \$100 which includes 3 table weighted balloons and 2 floor weighted balloons along with linen table cloths. If you require more decorations we are happy to set this up on the day of your function as per the cost below

### **Balloons**

Balloons are prepared in bunches of 5 with your choice of colours

Table weighted Balloons \$10.50 per bunch

Floor weighted Balloons \$12.50 per bunch

Loose tailed balloons \$1.00 each

### **Additional Decorations**

Other accessories can be organised by the function coordinator including Birthday Banners, Streamers, and Room Themes etc. Just ask the friendly Function Team for a quote.

### **Additional Services**

Coffee / Tea facilities - \$3.00 pp

Security - \$40.00 ph

### **Bar Tab Options**

We offer you total control with your beverage spend during your function. You can receive running totals of the bar tab throughout your function to ensure your peace of mind and function specific wristbands are also available to distinguish your bar tab from others. The Function Team are happy to discuss bar tab options with you upon your first appointment.

Due to QLD liquor legislation, The Gap Tavern can not offer discounted drink package offers.

## **Platter Options**

**Platters feed 10-12 people**

### **Bread Platter \$35**

Turkish Bread served with a selection of freshly made dips

### **Kids Party Platter \$50**

A combination of party pies, party sausage rolls, meatballs and cheerio's

### **Hot Finger Food \$70**

A selection of spring rolls, wontons, samosas, party pies, sausage rolls, mini quiches and meatballs

### **Gourmet Sandwich Platter \$75**

A selection of meat and vegetarian freshly made sandwiches

### **Cheese and Fruit Platter \$75**

A selection of local matured cheese, delicious seasonal fruit and water crackers

### **Skewer Platter \$80**

Selection of Moroccan lamb, Cajun and spice chicken and taco beef flavoured skewers

### **Hot Canapé \$90**

A selection of mini beef mignons, lamb and rosemary gourmet pies, prawn twisters, mini chicken Wellingtons and sun dried tomato involtinis

### **Hot Seafood Platter \$100**

A selection of tempura prawns, calamari, tiger prawn spring rolls and crumbed whiting

Please inform us in advance if you have any guests that require special dietary requirements eg - vegetarian, gluten free or lactose intolerant so that we can provide your guests with something sufficient to suit their needs.

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## Set menu option one

One course \$22 - Two course \$29 - Or Three course \$32

### Entrée:

*Mixed breads-*

*A selection of Crisp Turkish Bread served with three house dips and Cheesy garlic bread to share amongst your guests.*

### Mains:

*Beer battered barramundi, served with tartare sauce, lemon, fresh garden salad and chips*

*Chicken Parmigiana topped with mozzarella cheese, ham, Napoli sauce served with fresh garden salad and chips*

*250g Rump steak cooked medium, served with chips, salad and Diane sauce to finish.*

### Dessert:

*Triple chocolate cake*

*Raspberry and White Chocolate cheesecake*

*Sticky date pudding*

*All desserts are served with cream and sauce*

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## Set menu option two

One course \$33 - Two course \$39 - Or Three course \$45

### Entrée:

*Mixed breads-*

*A selection of Crisp Turkish Bread served with three house dips and Cheesy garlic bread to share amongst your guests.*

### Mains:

*300g Rib fillet steak cooked medium, served with chips, salad and Diane sauce to finish.*

*Oven baked chicken breast stuffed with creamy Philadelphia cream cheese, spinach and cashews served on a bed of pumpkin risotto and finished with a balsamic glaze.*

*Oven Baked Barramundi served with kipfler potatoes, Asian greens and to finish a dill and parsley sauce.*

### Dessert:

*Triple chocolate cake*

*Raspberry and White Chocolate cheesecake*

*Sticky date pudding*

*All desserts are served with cream and sauce*

## Function Terms and Conditions

**Deposit:** A deposit of \$100 must be received within 10 days of the initial booking. The deposit is non-refundable four weeks prior to the function unless we are able to rebook the room.

**Payment:** All other due payments must be finalised 7 days before the function date. We accept cash and all major credit cards. Please be advised that we do not accept Personal cheques. Business cheques however can be accepted with prior approval. Please advise 2 weeks prior to the function if paying with a business cheque.

**Final confirmation:** Final numbers must be confirmed at least 72 hours prior to the Function. Catering requirements are to be placed no later than 10 days prior to the Function date!  
Room set up and requirements need to be confirmed two weeks prior to the event.

### **The organizer agrees:**

- That the function will commence and conclude at the agreed times and all guests attending the function will vacate the designated area at the agreed time.
- To ensure that all guests attending the function conduct themselves in an orderly manner in full compliance with hotel management directives and all applicable laws and by laws. That whilst it is a private function, normal RSA (Responsible Service of Alcohol) Standards will be adhered to by both themselves and their guests at all times.
- That they are financially responsible for any damage or loss sustained to the hotel caused by the organizers, guests or any other person attending the function venue, or any other part of the hotel or grounds.
- Should extra Crowd Controllers be deemed necessary by management the organizer will be charged for each additional controller at \$40 per hour?
- No food or beverage is to be brought into the hotel for consumption during the function Without the prior written permission of management.
- The Gap Tavern is committed to the responsible service of alcohol and reserves The right to refuse service to underage, intoxicated or abusive guests in functions. All Guests must present photo I.D. when requested. No ID, No service. ONLY 18 + CARD, PASSPORT AND CURRENT DRIVERS LICENCE WILL BE ACCEPTED.  
Hotel management reserves the right to shut down a function at anytime should it be deemed necessary.

**Security:** A security guard is required for all functions with 60 guests or more. The Gap Tavern will pay for the first 2 hours and the person holding the function is responsible to pay for security at \$40 per hour thereafter. Please note: All 21<sup>st</sup> Birthdays are required to have security regardless of the numbers attending.

**Alcohol:** Due to The Gap Taverns house policy, NO alcohol may be brought onto the premises. ALL alcohol must be purchased from The Gap Tavern bar.

### **Catering**

The Gap Tavern provides catering for functions, food of any kind is not to be brought on to the premises and consumed unless it has been organised prior to the function by the function co-ordinator. Cakes for special occasions are acceptable.

### **Music/ Entertainment**

Due to restrictions on The Gap Taverns liquor license the only music allowed to be played is through the sound system at a level no greater than 85db. Live music soloist or duos are permitted with prior approval only.

### **Damages**

The function organiser will be responsible for any breakage, damage, theft, or vandalism to the venue or the property of The Gap Tavern during, or associated with, the event. Damage must be reported to the manager on duty immediately upon discovery.

### **Bookings**

All function bookings are considered tentative until the deposit is received unless this has been organised prior with the functions coordinator.

### **Minors at Functions**

- The Gap Tavern will at all times conform to the requirements dictated by the QLD 1992 Liquor Act.
- Any minor on the premises, must be accompanied by a responsible adult.
- A responsible adult is deemed to be a person who has parental or guardianship rights over that minor. A 21 year old sibling, boyfriend or girlfriend is not deemed to be a responsible adult.
- There must be a reasonable ratio of responsible adults to minors. Eg. A single parent, with 25 minors is not acceptable.
- The responsible adult must at all times have control over the minor. This means that the minor is always within several meters of the responsible adult. Leaving the minor in the function area, whilst the responsible adult is sitting in the restaurant, is not acceptable.
- No minor is permitted to consume alcohol whilst in the Hotel for any reason what so ever.
- If any minor is found to be consuming alcohol, or attempting to purchase or attempting to consume alcohol, they will immediately be asked to leave the Hotel. If they deem it necessary, the manager on duty may decide to ask the whole group at the function to leave the premises. The manager on duty's decision is final and no negotiation will be entered into.

- We understand that many functions will have numerous minors attending! We will work as closely with the organiser of the function to ensure that all guests, regardless of age, have an enjoyable evening!
- Minors re only permitted to remain on premises until 10pm.
- Please advise us in advance, of any minors who will be attending the function.

### **The Gap Tavern Trading Hours**

- We are licensed to serve alcohol until 12am, seven days per week.
- If you think that the majority of your function will still be at the Hotel at closing time, please advise us with as much notice as possible, to allow us to liaise with the Cab companies to ensure that your guests have available transport at a reasonable time.
- We can arrange Maxi Taxis, Mega Taxis or a fleet of normal taxis.

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Please sign to acknowledge you have read and understand the terms and conditions

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Witness Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Payment Details

Thank you for holding your function at The Gap Tavern! We are looking forward to accommodating you and your guests for your special event.

A deposit of \$100 or \$200 is required to confirm your booking and payment is to be made within 7 days of the initial booking to secure the date of your function.

For payment with credit card via fax or email, please complete the following details and return via fax to: 3366 3297 or email: [the.gap.tavern@alhgroup.com.au](mailto:the.gap.tavern@alhgroup.com.au) Attention to Functions Manager.

Guest Name: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

I hereby allow The Gap Tavern to withdraw the following amount from my credit card:

Charged Total Amount: \$ \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Card Type: VISA / AMEX / DINERS / Other (please Specify) \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

CCV Number: \_\_\_\_\_

Full Name on Credit Card: \_\_\_\_\_

Signature of Credit Card: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

The Gap Tavern looks forward to hosting your special Event